

#### THE ARCHIES AWARDS

#### **RULES & REGULATIONS**

#### General

1. The event is organised by the UK Material Handling Association, which is responsible for the planning, marketing and delivery of the awards programme. The Association appoints a panel of judges who represent a diverse group of UKMHA member organisations.

2. The event is held annually at a location agreed by the UK Material Handling Association Board.

3. The event will be staged at a date of the Board's choosing, suitable to the agreement of all parties.

4. Once the location and date are agreed then the event will be formally announced in order for arrangements to begin and to allow entries to be submitted in time for judging.

5. The event and all related materials are the exclusive property of the UK Material Handling Association. Any illegal or inappropriate use of associated logos, marques, etc. will lead to censure by, and possible ejection from, the UK Material Handling Association.

6. All winners are announced at the Awards. Nothing implied or suggested by the UK Material Handling Association and/or its agents, prior to the event, may be taken as any indication of a company or individual winning an Award.

7. The Association reserves the right to bar an individual or company from the event.

#### Categories

8. The various categories, and the rules associated with the various categories are described below. The Board of the UK Material Handling Association reserves the right to add, change or remove any Award category as it deems necessary.

9. The Board reserves the right not to present an award as it sees fit.

10. In all cases, the decision of the judges is deemed to be final.

11. Award winners will be presented with their trophy by either the sponsor of that award or a designated member of the UK Material Handling Association.

12. Winners will be entitled to use the appropriate winner's logo within the parameters established by the Association.

13. Where merited, and at the discretion of the judges, exceptional runners up may be awarded a Highly Commended certificate.

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14. **Lifetime Achievement Award** – This award is the highest individual honour bestowed by the UK Material Handling Association. It is presented to an individual who in the opinion of the judges has made a significant and outstanding contribution to the material handling industry.

Potential winners are nominated from within the industry.

Nominations in this category will be vetted by the UK Material Handling Association's judging panel.

No one person shall be the recipient of the award on more than one occasion.

15. **Intralogistics Project of the Year** – This shall be awarded on a joint basis to the customer and supplier, which must both be operational and have gone live within the last 18 months. The award submission must be a joint-entry on the part of both the customer and supplier.

16. **Rising Star Award** – This award will be presented to an emerging young professional (below 30 years of age) who in the opinion of the judges has demonstrated exceptional talent and potential.

17. **Industry Leader Award** – This is awarded to the individual who in the opinion of the judges has consistently shown leadership qualities and had a positive impact on the growth of the material handling industry.

18. **Best Safety Initiative** – This award is presented to the company that in the opinion of the judges has implemented outstanding safety measures or programs.

19. **Sustainability Excellence Award** – This award is in recognition of the company that in the opinion of the judges has made significant efforts towards environmental sustainability within the material handling industry.

20. **Technology Innovator Award** – This is awarded to the company that in the opinion of the judges has developed or implemented cutting-edge technology in material handling.

21. **Training Provider of the Year** – This award is given to the training provider that has in the opinion of the judges demonstrated an outstanding service and commitment to developing the next generation of material handling engineers and support staff.

22. **Best New Product** – This award honours a newly-launched product that has in the opinion of the judges made a significant and influential impact on the material handling industry.

23. **Excellence in Automation** – This award is presented to the company which in the opinion of the judges has been responsible for significant advancements in automation within material handling processes.

24. **Logistics Innovation Award** – This award is given to the company that in the opinion of the judges is responsible for introducing the best new, forward-thinking logistics solution or strategy.

25. **Best Collaborative Project** – This award is made by the judges in recognition of a successful partnership between companies or teams.

26. **Apprentice of the Year** – This award is presented to one second-year and one thirdyear apprentice who, in the opinion of the judges, has demonstrated outstanding dedication and passion for the material handling industry.

27. **UKMHA Dealer Member of the Year** – This award is open to all UK Material Handling Association dealer members and recognises the company which in the opinion of the judges has consistently operated its business to the highest standards.

28. **Customer Service Excellence Award** – This award recognises the team that in the opinion of the judges has consistently delivered exceptional customer service.

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# **Nominations Process**

29. All nominations will be vetted by the Chief Executive Officer and Technical Director of the UK Material Handling Association. On occasion, the Association reserves the right to seek advice from independent consultants to verify the quality and originality of the nominated product, service or initiative. 30. Nominations can be submitted by members of the UK Material Handling themselves, and by anyone working within the industry or connected to it.

31. In the case of individual awards, entrants can nominate themselves or in collaboration with their employer.

32. The competition is open to non-members of the UK Material Handling Association both in the UK and the Republic of Ireland but all entries must comply with the terms and conditions as outlined here. The only exception to this shall be the Dealer of the Year award.

33. To be eligible for an award, nominations can only be accepted if submitted via the awards platform.

34. Unless otherwise publicly declared, the following rules shall apply:

- a) Where the nomination is for a product, service or initiative, this must have been launched within the calendar year of the nomination.
- b) In the context of a nomination "launched" shall mean available for purchase or the placing of a firm order.
- c) The deadline for nominations shall be the defined by the UK Material Handling Association.

35. Full nomination requirements are available from the Chief Executive Officer of the UK Material Handling Association.

# Entries

36. All entries must meet the required criteria. All entries must be accompanied by high resolution images of the product, service or initiative in action. The images should be suitable for publication.

37. If no appropriate images are available then short-listed companies must be willing to make the product, service or initiative available to be photographed, filmed, or otherwise recorded by representatives from the UK Material Handling Association.

38. The UK Material Handling Association accepts no responsibility for supporting materials, entries, photographs, DVDs, flash drives, video etc submitted to it.

# Judging Panel

39. The panel will be made up of no less than 10 individuals from across the material handling sector who will together determine the award winners.

40. The panel's composition shall be agreed by the UK Material Handling Association.

41. In all cases, the decision of the judges will be considered to be final.

# Sponsorship

42. There are various opportunities for sponsorship associated with these Awards. Full details are available on the UK Material Handling Association website – www.ukmha.org.uk - or on request from the Chief Executive Officer robert.fisher@ukmha.org.uk