



# Fork Lift Safety Charter

Every day, workers in the UK are hospitalised or killed in accidents involving fork lift trucks. We will therefore do everything reasonably possible to protect staff, and ensure everyone works in safety.

But this is a team effort. Everyone has a part to play, and we can only achieve it with your co-operation.

We will...	Your part...
Plan all lifting operations in advance, with risk assessments wherever necessary.	Do not carry out unauthorised or unplanned lifting tasks. If in doubt, ask.
Provide appropriate equipment for all lifting tasks.	Only use equipment for the job it was designed to do.
Provide training on all lifting equipment, for anybody who is required to use it.	Attend your training. Only use equipment you have been trained and authorised to use.
Set up lifting sites to minimise hazards, providing signage, controlling speed and keeping trucks and pedestrians apart.	Obey the agreed traffic flows, speed limits, instructions and signs. They're there to protect you.
Ensure sites are well maintained, uncluttered and clear of debris.	Keep the working area tidy. If you see litter or an obstruction, take responsibility for clearing it up.
Provide regular monitoring and reassessment to ensure skills are kept up to date.	Let your manager know if there are any areas where you are not confident.
Keep all trucks properly maintained and in a safe working order, with a current Certificate of Thorough Examination.	Carry out daily or pre-shift checks, as directed, without fail. Report any concerns immediately.
Brief everyone on site about the hazards of working close to fork lift trucks.	Encourage colleagues and visitors to remember their training and stick to the rules.
React to near-misses, learn lessons and make changes as necessary.	Report near-miss events, so we can prevent something worse happening next time.
Train supervisors to spot risky working practices – and stop them before an accident happens.	Report all instances of unsafe practice to protect work colleagues.

**Nobody should end their shift in hospital... or worse. Together, we can make this a safe site for everyone.**

To view our risk assessments and procedures, to review our risk assessments or to report a concern, please contact the individual responsible for Health & Safety.